

Minutes of a Teleconference Meeting
of the
National Executive Council
held on
Saturday, 7th of November 2015

Present

Terry Chester (Chairman), LGen (Ret) Lloyd Campbell (Honorary National President), Greg Spradbrow, BGen (Ret) Gaston Cloutier, Steve Macdonnell, Reg Daws, Guy Vallieres, Dave Vokey, John Scott

Absent with Regrets

John Hooper, Herbert Harrison

Secretary

Dean Black

Serial	Item and Details, Discussion	Action and Recommendations
I	<ul style="list-style-type: none"> Elections. The Canada Not-for-Profit Corporations Act (CNCA) allows members to elect all of their directors on a regular basis, in accordance with the by-laws of the organization in question. The Chairman of the National Executive Council is to be elected on an annual basis, by the elected directors from amongst the elected directors. 	Elected members of the NEC were requested to nominate via a motion their Chairman for 2015-2016. Mr. Terry Chester was elected as Chairman, for a second term.
II	<ul style="list-style-type: none"> Election of "New" members to the NEC 	Three RCAF Association members have recently been elected to their Group President offices, but only by the RCAF Association members in the same regions. Since the Canada Not-for-Profit Corporations Act stipulates all members are to be afforded the opportunity to elect all their directors, the newly regional-elected Group Presidents are supposed to invite the entire membership to consider them for the national executive council office(s) to which they are aspiring (VP – Regional Policy ...). The best way to do this is for newly regional-elected Group Presidents to signal their intent by writing an open letter to the membership seeking their support. These letters would be shared with the membership and members would be asked to vote in favour of the candidates. This new policy is open for discussion; for the purposes of this meeting NEC members could pass a motion that seeks to elevate the three newly regional-elected candidates to the NEC. During the meeting Terry Chester described a method whereby the wider membership would be engaged more so, by the association, so as to participate in the election of their directors. Greg Spradbrow moved to elevate the three new members to the

		NEC. Guy Vallieres seconded the motion. Motion carried. John Hooper, Steve Macdonnell and Reg Daws are now part of the National Executive Council NOT as Group Presidents, but as Vice-President(s) (Regional Policy).
III	<ul style="list-style-type: none"> • Consent Agenda Items: <ul style="list-style-type: none"> ○ Minutes from the Last Meeting ○ Agenda 	Guy Vallieres moved to amend the agenda. Gaston Cloutier seconded the motion.
IV	<ul style="list-style-type: none"> • Financial Items: <ul style="list-style-type: none"> ○ Budget Report (2014-2015) ○ Auditor's Report (RCAF Association) ○ Auditor's Report (RCAF Association Trust Fund) ○ Budget Proposal (2015-2016) 	<ul style="list-style-type: none"> • Dean Black introduced the budget report, the auditor's reports and the budget proposal for the current fiscal year. He also explained three auditors were polled to learn of their costings, and a recommendation was made to go with a new auditor to save approximately \$3,000 annually. • Terry Chester assumed the role of Treasurer. He clarified the FY for the proposal year and spoke to the AGM figure. Greg Spradbrow raised a question about 2014-2015, and the "obvious" surplus. • Guy Vallieres moved to accept the proposal. Dave Vokey seconded. Steve Macdonnell explored the possibility of reflecting higher AGM figures every second year. Gaston questioned putting the donation on the budget, versus the audit. He wanted to protect the members by guarding against some false sense of (financial) security. • Motion to accept the auditor's report: Reginald Daws; seconder, Steve Macdonnell. • The motion to accept the proposal included the recommendation to secure the services of a different auditor, going forward, mindful of the cost-increases planned by one or more of the other candidates.
V	<ul style="list-style-type: none"> • Membership Campaign Plan 	<p>The NEC is seeking a motion to begin drafting a membership campaign plan, to run for the two-year period 01 January 2016 to 31 December 2017.</p> <ul style="list-style-type: none"> • Terry Chester described the urgency underpinning the need for a membership drive. He recounted the meeting Lloyd Campbell, Terry Chester, Dean Black and Jorma Hamalainen had with the Commander RCAF, LGen Hood. Good support was evident in the comments. Dave Vokey confirmed how important it would be to know how to reach out to the people (cadet officers and parents) involved with the ACL and the RCAC. Others are aware of the important role they can play. • Gaston Cloutier spoke to Virtual Wings – 1st phase – gather the members into their virtual wings and groups; 2nd phase – make contact; and, then 3rd phase – implement. We propose to start the implementation with the Regina area. Dean Black will work with Herb Harrison, on this implementation in the Regina area.
VI	<ul style="list-style-type: none"> • RCAF Association Trust Fund Fundraising Campaign Plan 	The NEC will review a copy of the RCAF Association Trust Fund Fundraising Campaign Plan, and pass a motion to accept the plan. Greg Spradbrow moved to accept the plan, Guy Vallieres seconded the plan. The plan had been shared with everyone. So moved.
VII	<ul style="list-style-type: none"> • General Meeting 2016 – Format, Location, Costs, Venue, etc... 	This is an opportunity for members of the NEC to begin deliberations regarding next Fall's general meeting.

VIII	<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • Lloyd Campbell wanted to add Awards and AAC, and the Virtual Wing concept was also added to the agenda. • Honours & Awards – the Honours & Awards document has been revised for two purposes – the RCAF Awards did not actually cover the panoply of people and capabilities to cover everything a little better. The other element was to have the Groups and Wings to look at all the individual awards. Modernizing and streamlining the award process. A draft directive has been shared with everyone. Can the NEC approve the release of a copy of the draft through Major Hamalainen so that our thoughts are aligned with the Commander RCAF’s thoughts? Can we get NEC feedback on that part that is especially important to the members? • Guy Vallieres moved to push the document to the air force. Dave Vokey seconded the motion. Carried. • Reg Daws volunteered to look into this matter. He suggested each Group President should identify who in their Group is responsible for the awards process. The committee should also make a recommendation how the association should go about the presentation of awards in the off-years. • Advocacy Committee. Terms of reference for the Advocacy committee (Aviation Affairs Committee to Airpower Advocacy Committee changed to RCAF Association Advocacy Committee) were rewritten, to include issues around spokespersons, and revitalisation of the committee with new members.
IX	<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • AGM suggestion from Dean within 10 days, Ottawa or Trenton or...<i>Secretarial Note: The AGM will be held in Ottawa, during the weekend of 14-16 October. Events will include Meeting (Business) Sessions on Saturday, followed by the Annual Awards Banquet on Saturday evening. More details and an agenda for the meeting will be forthcoming.</i>
X	<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • Guy Vallieres moved to adjourn the meeting. Motion carried.



Dean C. Black, CD
Executive Director | Chief Staff Officer

Approved 19 Jan 16/~~Not Approved~~



Terry Chester, CD
Chairman