

ANNUAL GENERAL MEETING

RCAF ASSOCIATION
25-26 OCTOBER 2014
BROOKSTREET HOTEL
OTTAWA, ONTARIO



Registration Form - For one Delegate - Annual General Meeting of the RCAF Association - Brookstreet Hotel, 565 Legget Drive, Ottawa, ON, K2K 2W2 Ph:1-888-826-2220

Early-bird Registration - If you register before 01 September 2014 you could be eligible for the "Early-bird" Prize (Free* Registration)

Delegate¹ Status (please select only one)

Accredited
 Fraternal
 Member-at-Large

For Wing members, if you are uncertain as to your delegate status please consult with your Group, or call the RCAF Association Executive Director at 1-866-351-2322 ext. 221

Attendee Information

Wing No. Membership No.
 Name
 Address 1
 Address 2
 City
 Province/State
 Postal/Zip Code Phone
 Country
 E-mail
 Emergency Contact Name
 Emergency Contact Phone
 Special Needs: (Dietary, Medical, Handicap Parking, Travel, Other)

Events² and Registration Fees³ (Check all red boxes that apply). Fees for business sessions cover items marked with a green checkmark. Taxes extra. NEC mtg NEC only

Friday - NEC Members Only

Friday - 24 October 2014 - For NEC Members Only

NEC Mtg - 8:00 AM to 4:00 PM - NEC Only \$70 or \$80

NEC Breakfast - 7:00 AM to 7:45 AM - NEC and Staff

NEC Mid-morning & Mid-afternoon Coffee Breaks

NEC Working Lunch - 12:00 PM to 12:45 PM

Free Underground Parking - All Weekend

Saturday - 25 October 2014 - For All Participating Delegates

Business Sessions 1 and 2 - 8:00 to 4:00 \$70 or \$80

Delegate Breakfast - 7:00 AM to 7:45 AM

Mid-morning & Mid-afternoon Coffee Breaks

Aviators of the Year Luncheon - 12:00 to 1:30

Free Underground Parking - Saturday & Sunday

Annual Awards Banquet - 6:45 to 10:00 \$60 or \$75

Reception and Visit - Canada Aviation & Space Museum

Sunday - 26 October 2014

Business Session 3 - 8:30 to 10:00 AM \$70 or \$80

Delegate Breakfast - 7:00 AM to 8:00 AM

Mid-morning & Mid-afternoon Coffee Breaks

Unique Awards Luncheon 1:00 to 3:00 PM

Remembrance Ceremony (Parade) 10:30-11:15

Tour of Vintage Wings of Canada - 1:30 to 4:30 PM

Informal (Wind-down) Dinner - 6:00 PM \$55 or \$65

Payment Information (Cheque, M.O., or Credit Card)

Visa
 M/C
 American Express

Expiry Date

Enter Card No. Above

Notes:

Green prices for Members Only; all other prices for non-Members

- 1. For early-bird prize, *cost of meals excluded. Early bird prize value approximately \$125.
- 2. Only Regular members-in-good-standing qualify as delegates.
- 3. Members-at-Large are "Regular" members affiliated with the head office.
- 4. Members are not obligated to attend all events. Choose the events you wish to attend and calculate your fees accordingly.
- 5. Fees must be paid in advance. All costs per person. Each attendee is requested to fill out a registration form.
- 6. Taxes (13%) apply to each item selected; gratuities (15%) apply where meals are included.
- 7. There is no Companions' Program owing to a Saturday visit to the Canada Aviation & Space Museum, and a Sunday visit to Vintage Wings of Canada.
- 8. The Opening Ceremony will be incorporated into Business Session 1.
- 9. Business Session fees include or cover breakfast, lunch and two coffee breaks daily. Maximum participation in these events helps to reduce overall conference costs to the association.

Travel Itinerary (Arrival)

Airline Flight No.

Date and Time of Arrival

Travel Itinerary (Departure)

Airline Flight No.

Date and Time of Departure

Accommodation Information

Brookstreet Hotel, 565 Legget Drive, Ottawa, ON K2K 2W2 Ph:1-888-826-2220, Mention "AFAAC 2014 AGM"

WestJet Special Offer Information

WestJet offers 10% off their best fare, at time of booking, for members traveling to Ottawa for the annual general meeting. Quote CC6541 with the WestJet agent when booking your flights. Call 1-888-493-7853.

Sub-total \$

HST (13%) \$

Total (Pay by cheque, M.O. or Credit Card) \$

Mail to: RCAF Association, AGM2014
PO Box 2460 Str D, Ottawa, ON, K1P 5W6





Come spend an aviation weekend in Ottawa 25-26 October 2014
Stay in the Brookstreet Hotel in the heart of Ottawa's technology hub
Visit the Canada Aviation & Space Museum and
Gatineau's Vintage Wings of Canada

Canada Aviation & Space Museum



Vintage Wings of Canada



Notice of Annual General Meeting
25-26 October 2014

- **General.** All Regular members of the RCAF Association are invited to the annual general meeting to be held in Ottawa, Ontario, at the Brookstreet Hotel on Saturday and Sunday 25, 26 October 2014. The national executive council will hold their annual board meeting on Friday 24 October 2014. A registration form can be found on the reverse side of this page, and a loose copy has also been included herein.
- **Purpose.** The purpose of the annual general meeting is to provide members with the opportunity to contribute to shaping the affairs of their association. This will be the first annual meeting following the granting of a Letter of Continuance. Participating members will be invited to affix their signature to the framed Letter of Continuance signifying themselves as modern-day founders of the renewed RCAF Association under new federal legislation governing the future of associations like the RCAF Association.
- **Accommodation.** Members and delegates wishing to make reservations at the Brookstreet Hotel are encouraged to phone 1-888-826-2220 and quote AFAC 2014 AGM to secure the special rate of \$139 per night. Members and delegates are encouraged to arrive Friday evening, 24 October 2014, in preparation for the first Business Session at 8:00 AM the following morning. There will be no Presidents' Reception and the Opening Ceremony will be incorporated into the Business Session 1.
- **Banners.** Banner Bearers need not bring staffs; only banners are required. Staffs (flag poles) will be provided in Ottawa.
- **NEC Meeting.** Members of the NEC are encouraged to arrive Thursday night, 23 October 2014, in preparation for the NEC meeting at 8:00 AM the following morning.

- **Web-page.** Complete details pertaining to the AGM 2014 can be found at <http://rcfassociation.ca/about/agm-2014/>. The web-page will be updated periodically, so please check back and often.
- **Proxy Forms.** Members who wish to participate in shaping the affairs of their association are encouraged to participate in person. In the event travel is not possible, members are encouraged to use a proxy form to cast their ballots/votes. For Regular members who happen to also be affiliated with a Wing you need not use a proxy form if your Wing will be represented by one of your elected Wing executive members. Your Wing executive should have raised all of the issues for a vote, prior to the AGM event, and he or she will be carrying your Wing's members' majority ballots/vote in person. If your Wing anticipates being represented by someone other than one of your Wing elected executive members, then that delegate will need to carry a proxy form duly signed by the appropriate Wing executive member whom he or she is replacing. Regular members (-at-large) may designate the MAL Director, as their proxy, or any other elected member of the national executive council.
- **Elections.** Members so interested are encouraged to step forward and volunteer to serve as a director of the association. Nominations and applications for positions on the national executive council are now being accepted. Nine elected and three appointed positions will be considered; the election of Group Presidents will be accepted as formal nominations at the national level, and AGM delegates will be provided the opportunity to formally elect these (Group) nominated members. Once the nine elected directors are identified, three appointees will be considered by the elected members of the NEC and these elected members of the NEC will themselves elect the officers of the association.
- **Annual Awards Banquet.** The annual awards banquet will be held at the Canada Aviation & Space Museum. A Reception will begin at 6:00

- PM, followed by dinner at 6:45 PM. The renowned dance orchestra The Centralaires, will entertain throughout the evening. Bus transportation will be available.
- **Ceremonial.** The Opening Ceremony will be incorporated into the 1st Business Session. A Remembrance Ceremony is planned for Sunday morning, at the Dominion Command of the Royal Canadian Legion, where the Afghanistan memorial is found.
- **Other Social Events.** The Unique Awards Luncheon will be held at the Brookstreet Hotel following the Remembrance Ceremony. A visit to the Vintage Wings of Canada facility in Gatineau will then take place on Sunday afternoon. On return from Gatineau, after a brief pause, an informal dinner will be offered up for those staying over for Sunday night.
- **Awards.** In addition to the many trophies and awards expected to be presented, the association will also be conferring upon five exceptional members a new award referred to as the Order of Excellence. Come join in the celebration of their accomplishments.



Wouldn't it be great if someone were working every day to tell Canadians of the important contributions made by the men and women in the RCAF?
That's what we do!